

No: -.....XXXXXX.....

Dt: -.....XXXXXX.....

**Mr.**

.....XXXXXXXXXXXX.....

Address: xxxxxxxxxxxxxxx.....

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Sub: Provisional Allotment of **FlatNo.....XXX.....** at **“GALPO GRIHO”**

Dear Sir,

Welcome! Be a part of **“GALPO GRIHO”**

In response to your EOI No. Dt and subsequent payment of Rs.....XXXXXXXX.....) Plus GST, we hereby provisionally allot the above flat subject to the General Terms & Conditions mentioned in EOI.

We are enclosing here with the **payment Schedule** for the aforesaid flat for your ready reference.

This provisional allotment is subject to the following:

1. You're making regular and punctual payments as and when called upon by the company in the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and/or to any appropriate authority of all rates, GST, stamp duty, registration charges, levies, if any, legal fees, documentation charges and other related charges, deposits including maintenance deposits etc.
3. Your executing necessary documentation as per the format of the company, as and when required.

Details of the Flat are as under:

Flat No. & Floor	Block	Carpet Area (Excluding Balcony)	Parking (Yes/No)	Total Amount (Including Taxes)
XXXXX	XXX	XXXXXXXX	XXXXXXXX	XXXXXXXX

It is clarified that this offer of provisional Allotment shall not be treated as an agreement for transfer. It is further clarified that formal agreement of transfer will be executed only on the allotment becoming final within 30 days from the date of allotment and all amount paid till then will be treated as deposit.

Please send your remittance(s) by **Pay Order/Demand Draft/Cheque** in favour of M/s. **NEETA CONSTRUCTION** payable at Kolkata.

Kindly quote your flat no. in all future correspondence.

We assure you our best services at all times.

Thanking You.

Yours faithfully,

**For, NEETA CONSTRUCTION**

**NEETA CONSTRUCTION**

*Chaital Saha*

*Proprietor*