

ALLOTMENT LETTER

Date:

Customer Name

Customer Address

Ref: Office Space No. [___] having carpet area of [___] square feet type [___], on [___] floor in the Building ("Office Space") along with [___] number of garage/covered car parking space bearing nos. [___] in the [___] [Please insert the location of the garage/covered parking], ("Garage") situated at Plot No. IIE/23 in Action Area -IIE situated on Street No. IIII and Street No. 0777 in the New Town, Kolkata, Police Station- New Town, District North 24 Parganas("Unit").

Dear Sir/Madam,

Greetings from _____!!!!

Thank you very much for purchase of your dream home at _____.

We are in receipt of your application form dated

_____ with reference with the above

mentioned Unit.

We confirm to you the allotment of the above mentioned Unit as per the terms and conditions mentioned in the Application form.

We acknowledge the receipt of the Allotment Money money of a sum of Rs. _____/- (Rupees _____) only being 10% of the total consideration value of Rs. _____ (Rupees _____). The Allotment Money paid shall be adjusted against the total consideration payable towards the said Unit, post adjustment of applicable GST.

We shall be pleased to execute the Agreement for Sale in respect of the Unit within 15 (fifteen) days from the date of this letter. Thereafter, the balance consideration is to be paid by you as per the schedule of payments enclosed to your Application form.

Please feel free to call your Relationship Manager _____ at _____ or email us at _____ and we will be glad to assist you.

Thanking You,

Yours Faithfully,

For _____,

Authorized Signatory