

# ALLOTMENT LETTER



Date: \_\_\_\_\_

- 1) Name of the First Applicant \_\_\_\_\_  
Son / Daughter / Wife of \_\_\_\_\_ Age: \_\_\_\_\_  
Occupation \_\_\_\_\_ Name of the Company \_\_\_\_\_  
Adhar No.: \_\_\_\_\_ Pan No.: \_\_\_\_\_
- 2) Name of the Second Applicant \_\_\_\_\_  
Son / Daughter / Wife of \_\_\_\_\_ Age: \_\_\_\_\_  
Occupation \_\_\_\_\_ Name of the Company \_\_\_\_\_  
Adhar No.: \_\_\_\_\_ Pan No.: \_\_\_\_\_
- 3) Home Address: \_\_\_\_\_  
P.O. \_\_\_\_\_ P.S. \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_
- 4) Mailing Address: \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_  
Mobile \_\_\_\_\_ Email \_\_\_\_\_
- 5) Tower / Block: \_\_\_\_\_ Floor No. \_\_\_\_\_ Type \_\_\_\_\_ Flat No. \_\_\_\_\_  BHK  
Saleable Area (sq.ft.) \_\_\_\_\_ Carpet Area (sq.ft.) \_\_\_\_\_ Balcony Area (sq.ft.) \_\_\_\_\_  
Price per Sq. ft. \_\_\_\_\_ PLC Charges \_\_\_\_\_ Flat Cost \_\_\_\_\_
- 6) Parking (covered / Open) No.: \_\_\_\_\_ Price \_\_\_\_\_ Total Cost \_\_\_\_\_  
Extra Development Charges (Rs.) \_\_\_\_\_
- 7) Loan Required: Yes / No \_\_\_\_\_ Preferred Financial Institute \_\_\_\_\_
- 8) Reference: \_\_\_\_\_
- 9) Payment Mode: Cheque / NEFT / Cash \_\_\_\_\_ Date \_\_\_\_\_  
Drawn on \_\_\_\_\_ Bank for Rs. \_\_\_\_\_  
(Rupees) \_\_\_\_\_
- 10) Remarks: \_\_\_\_\_ (%) on Agreement within Date \_\_\_\_\_

\_\_\_\_\_  
Signature of the applicant

\_\_\_\_\_  
Signature of the Co. applicant

\_\_\_\_\_  
FOR OFFICE USE ONLY

\_\_\_\_\_  
Name of the Representative

**OFFICE ADDRESS:** 11D/14 Mejar Arterial Road, New Town, North 24 Parganas, Kolkata-700 156

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