

## ALLOTMENT LETTER

Date:

Customer Name

Customer Address

**Ref:** Office Unit No. [\_\_\_] having carpet area of [\_\_\_] square feet type [\_\_\_], on [\_\_\_] floor in the Building ("Unit") along with [\_\_\_] number of garage/covered car parking space bearing nos. [\_\_\_] in the [\_\_\_] [Please insert the location of the garage/covered parking], ("Garage") situated at ALL THAT piece and parcel of land measuring an area of Premises No. 36C/1, Chowringhee Road, Kolkata-700071, Police Station - Shakespeare Sarani, within Ward No. 63 of the Kolkata Municipal Corporation ("Unit").

Dear Sir/Madam,

Greetings from \_\_\_\_\_!!!!

Thank you very much for purchase of your dream office at \_\_\_\_\_.

We are in receipt of your application form dated \_\_\_\_\_ with reference with the above mentioned Unit.

We confirm to you the allotment of the above mentioned Unit as per the terms and conditions mentioned in the Application form.

We acknowledge the receipt of the Allotment Money money of a sum of Rs.  
\_\_\_\_\_/- (Rupees  
\_\_\_\_\_) only being 10% of the total consideration value of Rs.  
\_\_\_\_\_ (Rupees \_\_\_\_\_). The Allotment Money paid shall  
be adjusted against the total consideration payable towards the said Unit, post  
adjustment of applicable GST.

We shall be pleased to execute the Agreement for Sale in respect of the Unit  
within 15 (fifteen) days from the date of this letter. Thereafter, the balance  
consideration is to be paid by you as per the schedule of payments enclosed to  
your Application form.

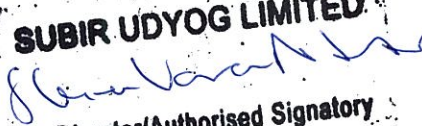
Please feel free to call your Relationship Manager \_\_\_\_\_ at  
\_\_\_\_\_ or email us at  
\_\_\_\_\_ and we will be glad to assist you.

Thanking You,

Your's Faithfully,

For \_\_\_\_\_,

Authorized Signatory

**SUBIR UDYOG LIMITED**  
  
**Director/Authorised Signatory**