

Office of the  
Kharagpur Municipality  
P.O.- Kharagpur Dist:- Paschim Medinipur

From : The Chairman,  
Kharagpur Municipality

Memo No

2288 P. N.

Dated

1/8/19

To

Sri /Smt

Saritha Construction

Kharida

Please note that the plan for construction of your proposed building in ward in ward No 17 of the Municipality is being scrutinized in the prescribed manner. You will be informed of the result of such scrutiny as early as possible. You are instructed not to take up the construction work till receipt of the decision on your application for sanction.

Chairman,  
Kharagpur Municipality



## KHARAGPUR MUNICIPALITY

P.O. - KHARAGPUR, DIST. - PASCHIM MEDINIPUR, PIN CODE - 721301

Phone No. - 03222-257080, 258169, Fax No. - 03222-255347

e-mail : cmkgpmpty@dataone.in

Memo No. -

2798 P.W.

Dated -

24/9/19

From : The Chairman  
Kharagpur Municipality

To

Sri/Smt ..... Saritha Construction .....

Sub. : Permission to construct masonry building in Mouza ..... Khirda .....

Ward No. .... 17 ..... Holding No. .... 233/186 .....

Permission is hereby accorded for construction of masonry building as submitted by you.  
The following construction norms are to be following / observed.

1. One copy of the plan must be kept at the work site when actual construction is in process.
2. Excavated earth and other spoils from the work site must not be heaped on through fare.
3. Building materials are to be stocked on your own land.
4. A report to be sent to this office within a month of its completion.
5. All constructions are to be made within the areas of your own land.
6. This plan is valid for three years from the date of its sanction.
7. The building as per sanctioned plan is to be completed within period of validity of the sanctioned plan mentioned against Sl. No. 6
8. The sanctioned plan will be required to renew if the building could not be completed within in the prescribed time of the three years.

Enclose : Sanctioned plan of ..... Copies.



Chairman  
Kharagpur Municipality