

MKT/\_\_\_\_\_  
Date

Mr./Ms \_\_\_\_\_

\_\_\_\_\_  
KOLKATA-\_\_\_\_\_  
WB

JTY: Mr./Ms. \_\_\_\_\_

**Sub: Allotment of Plot No. \_\_\_\_\_ having Plot Area \_\_\_\_\_  
Cottah at Utsodhaara: Teesta-Residential Plots Phase - I  
(WBHIRA Registration Number : \_\_\_\_\_)**

Dear Sir,

In response to your application and pursuant to the receipt of the booking amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) we hereby allot to you the above Plot subject to your executing an Agreement of Sub Lease (the "**AGREEMENT**") with us in accordance with the provisions of West Bengal Housing Industry Regulation Act, 2017 (the "**ACT**") and the Rules made thereunder and subject further to the registration of the Agreement under the Indian Registration Act, 1908 within the time and in the manner stipulated under the Act and the Rules.

We are also enclosing herewith the **Payment Schedule** for the aforesaid Plot which will also be incorporated in the Agreement.

This allotment is subject to the terms and conditions of the Agreement (a Draft of which is enclosed hereto) particularly with reference to the following:

1. Your making regular and punctual payments as and when called upon by the company in the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and /or to any appropriate authority of all rates, taxes, stamp duty, registration charges, ground rent, levies, legal fees, documentation charges and other related

charges, deposits including security deposits or assessment pertaining to the Plot wholly and common area proportionately as per the Agreement.

3. Your executing necessary documents within time, in the manner and in the format as prescribed under the Act and the Rules made thereunder.

Please send your remittance(s) by **Pay Order / Demand Draft** in favour of \_\_\_\_\_ payable at **Kolkata**.

Kindly quote your Plot no. in all correspondence.

We assure you our best services at all times.

Thanking you,

Yours faithfully,  
**For Ambuja Neotia Teesta Development Private Limited**

**(Authorized Signatory)**

Encl.: **Payment Schedule**