



**NIRMAN**

22, R. N. Mukherjee Road  
(5th Floor), Kolkata-700 001  
Ph. : (033) 6453 4549 / 6450 5769  
Fax : (033) 2231 4007  
Email : mail@senindia.co.in  
Website : www.senindia.co.in

**DRAFT ALLOTMENT LETTER**

Mr.  
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.....

Sub : Provisional Allotment of Flat No. ....

Dear Sir,

Welcome Be a part of Premises No. 267, Becharam Chatterjee Road,  
Kolkata – 700 061.

In response to your EOI No. .... dt. .... and subsequent payment of  
Rs.....(Rupees.....) Plus GST, we hereby provisionally allot the  
above flat subject to the General Terms & Conditions mentioned in EOI.

We are enclosing herewith the payment schedule for the aforesaid flat for your ready reference. This  
provisional allotment is subject to the following:

1. You're making regular and punctual payments as and when called upon by the company in  
the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and /or to any appropriate authority of  
all rates, GST, stamp duty, registration charges, levies, if any legal fees, documentation  
charges and other related charges, deposits including maintenance deposits etc.
3. Your executing necessary documentation as per the format of the company, as and when  
required.

It is clarified that this offer of provisional Allotment shall not be treated as an agreement for  
transfer. It is further clarified that formal agreement of transfer will be executed only on the  
allotment becoming final within 30days from the date of allotment and all amount paid till then will  
be treated as deposit.

Please send your remittance(S) by Pay Order/Demand Draft/ Cheque in favour of NIRMAN payable  
at Kolkata.

Kindly quote your flat no. In all future correspondence. We assure you our best services at all times.

Thanking you,

Yours faithfully,

**For NIRMAN**

*Subhas Kanti Sen*

**Partner**