

Date: _____

To _____

Sub: Provisional Allotment of Flat and Appurtenances

Ref: Your Application dated _____.

Dear Sir/ Madam,

Thank you for opting and being a part of “**Elite Residency**”

This is in response to your application dated _____.

We are pleased to allot you at our discretion Flat No. ‘_____’ on the _____ Floor, having carpet area _____ (_____) square feet, more or less at “**Elite Residency**” (Said Complex), at Mahalla Khaja Anower Berh North Para, Ward No 17 under Burdwan Municipality, Police Station Burdwan, District Purba Bardhaman, West Bengal - 713103, for a consideration of Rs. _____/- (Rupees _____) only, which is inclusive of cost of proportionate land, common portions and installations. The particulars of the Consideration and Extra cost are:

Sl.	Payment Description	Amount to be Paid
1	Cost of Flat	Rs. _____/- (Rupees _____) only
2	Cost of Garage or Open parking	Rs. _____/- (Rupees _____) only
3	Main Electricity Meter/ Transformer	Rs. _____/- (Rupees _____) only
4	Stand-by power supply from diesel generators and installation charge	Rs. _____/- (Rupees _____) only
5	Common Expenses/ Maintenance Charges	Rs. _____/- (Rupees _____) only [1/- (Rupees One) per square feet].
6	Advance for 12 (twelve) months proportionate share of the common expenses/ maintenance charges.	Rs. _____/- (Rupees _____) only [12/- (Rupees Twelve)only per square feet].
	Grand Total Consideration	Rs. _____/- (Rupees _____) only

You have the right to opt out of this allotment by communication in writing which should reach us at the address given in this letter, before _____ (15 days). In such event, we will refund you the Application Fee in full (without any interest or damages) within 45 days.

This letter of allotment is provisional and not to be treated as an agreement for sale. Further the above allotment is subject to your signing our standard Agreement for Sale before _____(21 days) failing either of which this Allotment Letter shall automatically stand withdrawn and cancelled and we will refund you the Application Fee in full (without any interest or damages) within 45 days.

On your signing our standard Agreement for Sale within before _____ (at our office, by prior appointment with the undersigned), this Allotment Letter will automatically be replaced by our standard Agreement for Sale.

Please send your remittance by Pay Orders/Demand Drafts/Cheques in favour of **“Elite Construction”** payable at Burdwan only.

Your Customer Identity No. is: ER/____ (Elite Residency/_ _Floor _ _Flat) and henceforth, you are requested to quote this number as reference in all your future payments and correspondence.

This Letter, is being sent to you in duplicate. Please sign the confirmation clause written below, as a token of your acceptance of the contents and return the same to us.

Assuring our best of service and co-operation at all times.

Yours sincerely,

For **“Elite Residency”**

Confirmation Clause:

I/We confirm and accept what is stated above

(Signature of the Allottees)

Place :

Date :